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| **Volunteer Name** |  | **Month** |  | **Hours Required** |  |
| **Advisor Name** |  | **Year** |  | **Hours Used** |  |
| **Advisor Ph No** |  | **Date** |  | **Rate Per Hour** |  |
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| **Date** | **Organization** | **Work Description** | **Hours** | **Supervisor** | |
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**Authorized Signature**

**Authorized Signature**



**[Company Name]**

**[Address]**

**[Email]**

**[Phone No]**

**Monthly Volunteer Time Sheet Template**